

# THE ART CENTER

| A T B R O A D M O O R |

1531 HIGHLAND COLONY PARKWAY | MADISON, MS 39110-7469 | WWW.BROADMOOR.ORG | 601.898.2345

## SUBMISSION FORM

EASTER 2012 EXHIBITION

**PLEASE PRINT LEGIBLY AND READ COMPLETELY**

**First and Last Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Title of Work:** \_\_\_\_\_

**Media:** \_\_\_\_\_

**PLEASE READ THE FOLLOWING STATEMENTS AND INDICATE YOUR ACCEPTANCE OF THEM BY SIGNING THIS SUBMISSION FORM.**

- I am 18 years of age or older, or have received written approval from my parent or legal guardian to participate in this exhibition.
- The artwork I am submitting is an original, of which I am the sole creator and owner.
- I hereby acknowledge that I have read, understand, and agree to be bound by the Official Rules and Regulations of The Art Center at Broadmoor and Broadmoor Baptist Church, hereby to be referred to corporately as The Art Center at Broadmoor for the purposes of this form.
- I understand that by submitting my artwork for the above mentioned exhibit, I am licensing to The Art Center at Broadmoor the right to use, reproduce, display or publish all or any portion of the art in: any medium (e.g. online, print, television, electronic displays, or any other public forum); collateral materials (including but not limited to, media materials, brochures, art books, postcards, Web sites, etc.); and exhibits. In addition, The Art Center at Broadmoor may use said artwork without payment to me.
- I give permission to The Art Center at Broadmoor to make public the artwork for the duration of the above mentioned exhibition.
- I understand that, following the exhibition, reasonable means will be used to notify participants by e-mail and/or phone that the exhibition has ended. Following 30 days, all unclaimed art will become permanent property of The Art Center at Broadmoor to use, distribute, or dispose of as The Art Center at Broadmoor deems appropriate.
- I understand that the information I am providing may be used by The Art Center at Broadmoor. By submitting this form, I indicate my consent to be contacted in the future about upcoming events, openings, exhibits, etc.
- If the entry is a photograph or any other likeness of any person, I warrant that all persons included in my submission have given permission for this creative work to be entered and utilized as The Art Center at Broadmoor deems appropriate.
- If the entry is a photograph or any other recognizable likeness of a person who is under the age of 18, I warrant that I have written permission of the person's parent and/or legal guardian for this creative work to be entered and utilized as The Art Center at Broadmoor deems appropriate.
- If the entry is a photograph of a recognizable or abstracted work of art, I warrant that I have obtained written permission from the original artist for this creative work to be entered and utilized as The Art Center at Broadmoor deems appropriate.
- By submitting a photograph, or any other type of art that is incorporating a recognizable or abstract facial image or work, I understand that these images will not be treated as confidential or private information, since they may be displayed publicly and may be transferred through systems such as the U.S. Postal Service and the internet where the sponsor cannot control the confidentiality of the work.
- I understand that Broadmoor Baptist Church, The Art Center at Broadmoor, and/or its agents may contact me for more information regarding this exhibition and/or regarding my entry.

- Entry Fee:** None
- Size Limitations:** Submissions exceeding 24 x 36" may require the artist to be present at and/or responsible for the installation if the artwork is selected. Please indicate hanging direction if necessary.
- Mediums of Work:** Only artwork submitted in the following categories will be accepted for review by an anonymous committee selected by The Art Center at Broadmoor: Photography | Drawing | Painting | Sculpture | Poetry | Pottery | Mixed Medium
- Deadline:** 4:30pm CST on Monday, March 26, 2012  
Only pieces of artwork received by The Art Center at Broadmoor by 4:30pm CST on Monday, March 26, 2012, will be considered for the exhibition.
- Deliver:** Please deliver in person to the Broadmoor Music and Worship Ministry Offices located on the second floor of the Faith Building, Broadmoor Baptist Church, 1531 Highland Colony Parkway, Madison, MS 39110-7469, during weekday office hours (Monday-Thursday from 8:00am to 5:00pm and Friday from 8:00am to 12:00pm). Call Janet Kirchner at 601-898-4932 if other arrangements need to be made.
- Release:** The Art Center at Broadmoor and Broadmoor Baptist Church will take reasonable measures to care for the artwork, but cannot be liable for damage, breakage, or theft while in transit, in storage, during judging, or on display. Signed entry forms serve as a release for The Art Center at Broadmoor, Broadmoor Baptist Church, and its employees and/or agents (the "Released Parties") from any liability. All artwork will remain in the possession of The Art Center at Broadmoor for the duration of the exhibition, unless otherwise notified.
- Information:** For additional information, contact Mandy Ellard, Artist Liaison at The Art Center at Broadmoor, at 601-594-8834 or mandyellard@comcast.net.
- Submission Forms:** Each submission MUST be accompanied by a Submission Form. Entries received without a Submission Form will not be exhibited.
- Display:**
- Works of Art must be submitted in person before the deadline.
  - Submitted works should be ready to be displayed. Works not gallery ready will not be included in the exhibition.
  - The Art Center at Broadmoor Baptist Church reserves the right to pre-select artworks to be included in the exhibition.
  - The decision of an anonymous committee selected by The Art Center at Broadmoor is final.
  - It is the responsibility of the artist to collect artwork after notification from The Art Center at Broadmoor. Thirty days following notification, unclaimed works become the property of The Art Center at Broadmoor.
  - Regular gallery hours may be altered without notice by The Art Center at Broadmoor.
- Press Relations:** By submitting their artwork, participants agree to their names and artwork being featured in any media or press relations regarding the exhibition.
- Liability:** The Art Center at Broadmoor, Broadmoor Baptist Church, and its agents and/or employees accept no responsibility for accident or losses incurred on the premises. The Released Parties assume no responsibility for the preservation, protection or possible damage or theft of any item displayed. We do not provide any insurance coverage for the artwork, neither property, casualty, fire nor any other insurance coverage. All items are displayed at the owner's sole risk. The owner(s) of the artwork agrees to indemnify and hold harmless the Released Parties from and against any and all losses and claims or liability arising out of or relating directly to the use of the premises and the display. This display space is not secure, and the premises are open to and accessible by the general public. The space is not monitored.

**I hereby submit my artwork to The Art Center at Broadmoor and agree to abide by the aforementioned rules and regulations.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Signature of Parent/Legal Guardian if a Minor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name of Parent/Legal Guardian:** \_\_\_\_\_

**FOR OFFICE USE ONLY:**

**Date Received:** \_\_\_\_\_

**Received by:** \_\_\_\_\_